



SWEET VALLEY PRIMARY SCHOOL, BERGVLIET

AFTER-SCHOOL CARE CENTRE

The following information and regulations apply :

TIMES

- The After-School Care Centre only operates during school terms. The Centre is open from 12h30 to 17h30 on school days (excluding the last day of term).

ARRANGEMENTS

- Half-day children must be fetched by 2.30pm – an additional fee of R5-00 will be charged for late pick-ups.
- Full-day children must be fetched by 5.30pm - an additional fee of R50-00 will be charged for late pick-ups. Any child collected after 6.00pm will have to be fetched at the home address of one of the organisers. Children may, however, be fetched any time during the afternoon.
- When collecting your child, please allow him/her a few minutes to pack away whatever he/she is busy with. Please ensure that your child says goodbye to both organisers.
- Should anyone other than the parent or guardian be fetching your child, please notify the organisers by note, telephone or sms. Please note that if no such notification has been received, the child concerned will not be released from our care.
- If your child will not be attending the Centre for any particular reason, e.g. dentist appointment or going to play with a friend, etc., please notify the organisers. The supervisors will not be held responsible for any child who fails to report to After-Care.
- A snack of sandwiches and cooldrink and an occasional treat will be provided. Children may bring extra food or fruit if required.

ACTIVITIES

- Homework for Grade 1 - Grade 7 will be encouraged and supervised, but the onus still remains on the parents to see that all homework is completed.
- Children must bring a change of clothing as they will not be allowed to play outside in their uniforms. All clothing must be clearly marked.
- As a safety precaution, children attending after-care are required to remain within set boundaries at all times. Children will be clearly informed as to where these boundaries are.

FEES

- See separate school fees list.
- Fees are payable strictly in advance. NO credit will be given for days not attended. One term's notice in writing is required by children leaving the Centre.
- A child will not be accepted in After-Care if attendance fees have not been paid as per above or other prior arrangements have been made. The After-School Care Centre staff member will receive instructions to this effect from the office
- Prior arrangement must be made with the organisers for children attending on a casual basis (i.e. no more than twice a week). The fee is R30-00 per afternoon and payable on day of attendance.

GENERAL

- Children must adhere to school rules and After-School Care Centre rules at all times.
- Parents are welcome to discuss any problems or suggestions with either :

Mrs Shirley Mann 021 7628176
Mrs Carol Stemmet 021 7154346 / 082 510 5280
Mrs Melinda Trainor 021 7153406 / 083 653 9973

